

CCAC Facility Rental Agreement (Rev 12/15/16)

Group Name: _____

Date: _____

Contact Person for

Event: _____

Address:

Phone: _____

Street City State Zip
Dates/Times: _____

Terms of Agreement

1. A security deposit of \$50 for each event will be provided to the CCAC, at time of signing agreements.
2. The CCAC may cancel an event or move fields, due to weather or infractions of park rules or this agreement.
3. The Renter may not charge any gate fees, without prior approval of the CCAC Director.
4. The renter **must** provide the CCAC with a hold harmless policy, and name the CCAC as additionally insured, up to \$1,000,000. This certificate must be provided to the CCAC Director prior to the event.
5. The CCAC will be exclusive for concessions and all vendors during all events. Selling anything without prior approval will result in additional fees and expulsion of the vendor from the park.
6. The renter will be responsible for cleaning their areas of usage and repairs, after each event.
7. All maintenance and field preparation will be the responsibility of the CCAC. Renters are not permitted to move goals, bases, change fields, trenches, etc., without approval written within this agreement.
8. All CCAC events will take priority over outside events.
9. All fees must be paid in full in order to secure the rental. If an event is cancelled due to weather, and deemed necessary by the CCAC Director, the fees will be refunded in full. In case of late cancellation for any other reason, all fees will be forfeited. Any late rentals may result in fields not being properly lined, and unavailability of light usage.
10. All maintenance concerns will be addressed between the CCAC Director and the renter. Reasonable accommodations will be made.
11. It will be the renter's responsibility to maintain, store, remove and repair any of their own property. The CCAC will not be responsible for lost, stolen or damaged equipment. The CCAC will not store equipment without prior approval.
12. Renters must provide schedules prior to the event, and notify the CCAC Director of any changes immediately.
13. Renters are responsible for providing all dimensions required for the event, at least 2-weeks prior to the event.
14. Renter is responsible for enforcing all park rules with attendees. Violations must be reported to the Park Director in writing within 24 hours of said incident. Failure to report injuries, incidents or damages could result in loss of future rentals.
15. The renter must provide adequate on-site supervision for all events, and provide the CCAC Director with their name and contact information.
16. One contact person will communicate with the CCAC Director on all matters pertaining to the event.
17. Programs supervisors will ensure that participants are not hanging on soccer nets, hitting balls into fences or other malicious conduct.
18. Picnic tables or other amenities will not be moved or relocated without permission of the CCAC Director.
19. All correspondence will be between the CCAC Director and the Coordinator of the rental

20. Any program information that is requested to be placed on the CCAC website, pertaining to the event, must easily entered or fees may be applied.
21. Any Damages to the facility, related to the event, may cause additional fees to be charged, and loss of any deposits.

Facility Rules

- No pets allowed at any time
- No alcoholic beverages allowed at any time
- No coolers within the softball area, except 1 team cooler containing water
- No motorized vehicles allowed outside the designated areas
- No bicycles, skateboards, roller blades, etc in the ball diamond area
- Speed limit is 10MPH on park premises
- All usage and amenities are permitted by permit only
- No firearms, explosives, fireworks, etc on the park property
- Groups are required to clean up after themselves and their spectators

Fees:

Softball Diamonds

Tournaments	\$175 each per day	___ X \$175=	_____
Single Games	\$60 per game/1.5 hr ea	___ X \$60=	_____
Practice	\$40 per hour	___ X \$40=	_____
Light Usage (Min 1 hr)	\$35 per hour	___ X \$35=	_____
Staff call-In Fee	\$20 per game/practice	___ X \$20=	_____

Soccer Fields

Tournaments	\$50 each per day/per game	___ X \$50=	_____
Games	\$60 per game/field (1.5 hr)	___ X \$60=	_____
Soccer field #1	\$65 per game (1.5)	___ X \$65=	_____
Light Usage (min 1 hr)	\$35 per hour	___ X \$35=	_____
Light Usage (staff call in)	\$20 day	___ X \$20=	_____

Sub Total _____
 Security Deposit **___\$ 50___**
Total Cost: _____

The terms of this contract will be binding, as agreed upon by the below signatures. Any and all changes to this agreement will be writing as indicated above, and agreed upon both parties.

Renter Signature: _____ CCAC

Director: _____

Print: _____

Date: _____
